

Sardar Patel University Mandi
"CONDUCT BRANCH"

No. 1/2022/SPU/Mandi/Conduct-2724-2735

Dated: 30.04.2024

The Principal

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Subject:- Creation of Examination Centre and Appointment of Sr. Centre Superintendent for the UG (BA, B.Sc., B.Com., Prakshastri, Shastri) 1st & 2nd Year & Diploma in Yoga Studies Annual Examination to be held in May/June, 2024.

Sir / Madam,

It is to inform that your college has been created as an Examination Centre for the conduct of UG (BA, B.Sc., B.Com., Prakshastri, Shastri) 1st & 2nd Year & Diploma in Yoga Studies Examination to be held in May/June, 2024-

MAIN CENTRE		CLUBBED CENTRE
DISTRICT CHAMBA		
1.	Govt. College Bharmour , Distt. Chamba (HP)	
2.	Govt. College Bhanikhet , Distt. Chamba (HP)	
3.	Govt. College Chamba , Distt. Chamba (HP)	1. SD Sanskrit College, Chamba (HP)
4.	Govt. College Chowari , Distt. Chamba (HP)	
5.	Govt. College, Pangi at Killar , Distt. Chamba (HP)	
6.	Govt. College Salooni , Distt. Chamba (HP)	
7.	Govt. College Tissa , Distt. Chamba (HP)	
8.	Govt. College Sihunta , Distt. Chamba (HP)	
9.	Govt. College Lylh Kothi , Distt. Chamba (HP)	
10.	Govt. College Bhalei , Distt. Chamba (HP)	
11.	Govt. College Telka , Distt. Chamba (HP)	
12.	DAV College Banikhet, Distt. Chamba (HP)	
DISTRICT KANGRA		
13.	Pt. Sant Ram Govt. College Baijnath , Distt. Kangra	
14.	Pt. Anant Ram S.D. Govt. College Baroh , Kangra	
15.	W.R.S. Govt. College Dehri , Distt. Kangra (HP)	
16.	Govt. College Dhaliara , Distt. Kangra (HP)	
17.	Govt. College Dadasiba , Distt. Kangra (HP)	
18.	Govt. College Kotla Behar , Distt. Kangra (HP)	
19.	Govt. College Dharamshala , Distt. Kangra (HP)	1. Trigarat Sanskrit MahaVidyala, Kangra 2. Shri Govind Jeevan SKT Mahavidyala Parour, Distt. Kangra (HP)
20.	Govt. College Takipur , Distt. Kangra (HP)	
21.	Govt. College Shahpur , Distt. Kangra (HP)	
22.	Govt. College Haripur (Guler) , Distt. Kangra (HP)	
23.	Govt. College Indora , Distt. Kangra (HP)	1. Minerva college of Arts, Science & Commerce, Indora, Distt. Kangra (HP) 2. FD Degree College Mand Miani, Kangra
24.	Kanwar Durga Chand Memorial Govt. College Jaisinghpur , Distt. Kangra (HP)	
25.	Govt. College Jawlamukhi , Distt. Kangra (HP)	1. Sri Maa Skt Mahavidyala, Jawlamuhki
26.	Govt. College Nagrota Bagwan , Distt. Kangra (HP)	
27.	Govt. College Naura , Distt. Kangra (HP)	
28.	Govt. Arya Degree College Nurpur , Distt. Kangra	1. Dr. Shayama Prasad Mukharji College of Physical Education Nurpur, Kangra.
29.	S.C.V.B. Govt. College Palampur , Distt. Kangra (HP)	
30.	S.V.N.G. Govt. College Shivnagar, Via Khera , Tehsil Jaisinghpur, Distt. Kangra (HP)	

31.	Govt. College Thural , Distt. Kangra (HP)	
32.	Govt. College Lanj , Distt. Kangra, H.P.	
33.	Govt. College Khundian , Distt. Kangra, H.P.	
34.	Govt. College Nagrota Surian , Distt. Kangra, H.P.	
35.	Govt. College REY , Distt. Kangra, H.P.	
36.	Govt. College Rakkar , Distt. Kangra, H.P.	
37.	Govt. College Dehra , Distt. Kangra, H.P.	
38.	Govt. Degree College Matour , Distt. Kangra, H.P.	
39.	Govt. Degree College Multhan , Distt. Kangra, H.P.	
40.	Govt. College Majheen , Distt. Kangra, H.P.	
41.	Govt. College Jawali , Distt. Kangra, H.P.	
42.	Govt. College Rirkmar , Distt. Kangra, H.P.	
43.	Govt. College Sukhbhatoli , Distt. Kangra, H.P.	
44.	KLB DAV COLLEGE , Palampur Distt. Kangra, H.P.	
45.	MCM DAV COLLEGE , Kangra Distt. Kangra, H.P.	
46.	GGDSD College Rajpur, Palampur, Distt. Kangra	

DISTRICT KULLU		
47.	Govt. College Banjar , Distt. Kullu (HP)	
48.	Govt. College Gadagusain , Distt. Kullu (HP)	
49.	Jawahar Lal Nehru Govt. College Haripur at Manali ,	
50.	Govt. College Kullu , Distt. Kullu (HP)	1. Sri Vyas SKt Mahavidyala, Kullu 2. Shri. Lal Devi Annapurna Skt. College
51.	Govt. College Sanj , Distt. Kullu (HP)	

DISTRICT LAUHAL & SPITI		
52.	Govt. College Kukumseri , Distt. Lahual & Spiti (HP)	

DISTRICT MANDI		
53.	Govt. College Bassa (Gohar) , Distt. Mandi (HP)	
54.	Govt. College Baldwara , Distt. Mandi (HP)	
55.	Govt. College Drang at Narla , Distt. Mandi (HP)	
56.	Govt. College Dharampur , Distt. Mandi (HP)	
57.	R.G.M. Govt. College Jogindernagar , Mandi (HP)	
58.	Govt. College Karsog , Distt. Mandi (HP)	
59.	Govt. College Lad Bharol , Distt. Mandi (HP)	
60.	Vallabh Govt. College Mandi (HP)	
61.	Govt. College Nihri , Distt. Mandi (HP)	
62.	Govt. College Panarsa , Distt. Mandi (HP)	
63.	Govt. College Riwalsar , Distt. Mandi (HP)	
64.	Govt. College Sandhol , Distt. Mandi (HP)	
65.	Govt. College Saraj at Lambathach , Teh. Thunag,	
66.	Govt. College Sarkaghat , Distt. Mandi (HP)	
67.	M.L.S.M. College Sundernagar , Distt. Mandi (HP)	
68.	Govt. College Kotli , Distt. Mandi (HP)	
69.	Govt. College Dehar , Distt. Mandi (HP)	
70.	Govt. College Thachi , Distt. Mandi (HP)	
71.	Govt. College Chattri , Distt. Mandi (HP)	
72.	Govt SKT College Sundernagar , Distt. Mandi (HP)	

** Further Creation & Deletion of Examination Centre(s) will depend upon the numbers of candidates in particular college/institutions.*


The examinations are commencing from **14th May, 2024** and the date-sheet is displayed on the website of the University i.e. **www.spumandi.ac.in**. **You are appointed as Sr. centre Superintendent** for these examinations. Further appointment of staff for conduct of these exams will be made at your level as per the university norms. The norms for appointment of staff for conduct of examinations and remuneration to be paid are as follows:

SN	Designation	Particulars	Remuneration per session (in Rs.)
01.	Senior Superintendent	One in an Examination Centre	Rs. 350/- plus Rs. 700/- for opening and closing of centre
02.	Centre Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 325/- plus Rs. 650/- for opening and closing of centre
03.	Deputy Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 275/- plus Rs. 550/- for opening and closing of centre
04.	Assistant Superintendent / Invigilator	One admissible for every 30 candidates and part thereof in a centre or seating capacity less than 40 candidates per Room/Hall	Rs. 250/- per session
05.	Clerk with Senior Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 200/- per session
06.	Clerk with centre Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 200/- plus Rs. 400/- for opening and closing of centre
07.	Daftri / Safai Karamchari	One in an Examination Centre	Rs. 100/- plus Rs. 90/- for opening and closing
08.	Waterman	One each on student strength of every 100 or part thereof.	Rs. 100/- per session
09.	Chowkidar	One in an Examination Centre	Rs. 100/- per day from the date of receipt of Question Papers

The 40 Pages Answer booklets have been already sent to your examination centre. It is requested to keep the Answer Booklets in safe custody. The record of daily use of Answer Booklets be prepared properly to avoid any misuse. At the end of all the examination the consolidated record of Answer Booklets be sent to this university along with last Packet.

- The Question Papers will be sent to you before the start of examination.
- You are requested to please check the Question Papers with your demand and number of students appearing in all the subjects.
- Daily management of Question Papers be done as per norms.
- Used Answer Booklets packets in sealed cloth bag are to be sent to:
Dr. Parikshit Sharma, Assistant Registrar, SPU Mandi (HP)-175001 through insured parcel.


- Evening Packet to be kept in custody and is to be sent along with next day's Packet.
- Date-sheet is available on University website i.e. www.spumandi.ac.in
- Attendance List will be available on Principals' Desk which is to be provided to Superintendent.
- Cut List will be available on Principals' Desk which is to be provided to Superintendent.
- Instructions of Superintendent, Deputy Superintendent and other staff will be sent to you in due course.
- Please provide Account No. & IFSC Code of your institution so that contingency advance can be sent to you.


Controller of Examinations

Endst. No. 2724-2735 Dated Mandi 30th April, 2024

Copy to:-

01. Dean Academic Affairs, SPU Mandi (HP) – 175001
02. The Registrar, SPU Mandi (HP) – 175001
03. The Finance Officer, SPU Mandi (HP) – 175001
04. All the Principals of Govt. / Aided / Private Colleges concerned.
05. Coordinator Examination, SPU Mandi (HP) – 175001
06. Assistant Registrar (Examination) , SPU Mandi (HP) – 175001
07. Nodal Officer Website, SPU Mandi (HP) – 175001
08. PA to Pro VC, SPU Mandi (HP) – 175001
09. Guard file.


Controller of Examinations