



SARDAR PATEL UNIVERSITY, MANDI (H.P.)
(A State government University)

E-mail ID: registrar@spumandi.ac.in website: www.spumandi.ac.in

TENDER DOCUMENT FOR SUPPLYING SPORTS KITS AND OTHER MATERIAL

TENDER NO.	No. SPU-Mandi/Sports Material/114/23
START DATE FOR DOWNLOADING TENDER DOCUMENTS	16/10/2025 (5:00 PM)
LAST DATE FOR RECEIPT OF TENDER DOCUMENT	30/10/2025 (11.00 AM)
TIME AND DATE FOR OPENING OF THE TENDER (Technical bid	30/10/2025 (11.30 AM)
TENDER FEE (Non refundable)	Rs. 500/- (in the form of DD)
Earnest Money Deposit	Rs. 20000/- (in the form of DD)
PLACE OF OPENING OF THE TENDER	Sardar Patel University, Mandi H.P.
ADDRESS FOR COMMUNICATION	The Registrar, Sardar Patel University, Mandi, Distt. Mandi (HP)

The detailed tender document with terms and conditions can be downloaded from the University website www.spumandi.ac.in. Sealed tenders duly filled along with the Demand Draft of Tender Fee Rs. 500/- (Rupees Five Hundred only) and Demand Draft of Earnest Money Deposit Rs 20,000/- (Rupee Twenty thousand Only) issued in favour of the Finance Officer, Sardar Patel University, Mandi and alongwith the required documents/bids should reach in the office of the Purchase Officer, Sardar Patel University, Mandi by 30/10/2025 upto 11:00 AM. The tenders will be opened on 30/10/2025 at 11:30 AM in the said office in the presence of the bidders, who desire to be present. If the date fixed for opening of the tender happens to be a holiday, the tender shall be opened on the next working day at the same venue as fixed for original date for this purpose. Incomplete tenders without fee, EMD or required documents shall not be entertained and will be rejected straightway.

The undersigned reserves the right to accept or reject or cancel any or all tenders without assigning any reason.

-Sd-

Registrar,
Sardar Patel University,
Mandi HP

INITIAL SCOPE OF SUPPLY/WORK

List of Sports kits and other material proposed to be purchased

Sr. No.	Name of Sports Articles	Sports Materials Specification	Quantity
1.	Medal Set with Ribbon (Gold -371 nos, Silver-381 nos & Bronze -452 nos) Tentative nos.	Available in gold, silver and bronze colours. Red, white and blue striped ribbon, Medal size: 63mm, Printable size Front 36 mm & Back 35mm	1204
2.	Trophies (1 st -28, 2 nd -28, 3 rd -28) Tentative nos./ Long Metal Cups (1 st -28, 2 nd -28, 3 rd -28)	Trophy Cup - Gold For Sport Tournaments, Competitions, (1) Height -26" (2) Height-24" (3) Height- 22" with ABS fiber base /Wooden base. Or Long Metal cups Gold Silver Finish(Dual) (1) Height-28" (2) Height-25" (3) Height-22.5" with ABS fiber base/ Wooden Base	84

Note: - University reserves the right to increase or decrease the quantity of items.

1. Technical Bid Envelop Contains Following:-

- a. Terms and conditions of the tender (“Annexure – A” should be signed by the tenderer with the stamp of the firm as token of acceptance of the terms & conditions).
- b. Undertaking (“Annexure B” should be signed by the tenderer)
- c. GST No. copy.
- d. PAN copy.
- e. Proof of identification/Address i.e. Voter ID Card, Aadhar Card and Driving License.
- f. Brochure of the material/items/equipments may be attached for technical assessment.
- g. Tender Fee
- h. EMD
- i. Experience of similar work in Govt. Departments. (Supply order and work completion as proof of experience)
- j. Income tax returns of last three years.

2. **Financial Bid Envelop:** - It shall contain Annexure “C” which reflects quoted rates only (should be signed by the contractor with the stamp of the firm). The financial bid shall be opened of the technically qualified bidders/tenderers

3. Other terms and conditions

- 1. **Registrar**, SARDAR PATEL UNIVERSITY, MANDI (H.P.) reserves all rights to accept/reject tender or withdraw tender without assigning any reason.
- 2. **Tender fee** :Bidders should submit tender fee ₹ 500/- (Rupees Five Hundred only) in the shape of DD in favor of **FINANCE OFFICER, SARDAR PATEL UNIVERSITY, MANDI, HIMACHAL PRADESH.**
- 3. **EMD:** Bidders should submit ₹20,000/- (Rupees twenty thousand only) in the shape of DD/FDR/Bank Guarantee in favor of **FINANCE OFFICER, SARDAR PATEL UNIVERSITY, MANDI, HIMACHAL PRADESH.**
- 4. Supply of material should be strictly as per the specifications/orders.

5. The envelop of sealed Tender should be clearly super scribed as “ **Tender for Sports items** “Both envelop “Technical Bid” and “Financial Bid” separately should contain in it.
6. Unsealed tender will not be entertained.
7. Rates should be quoted FOR destination at SARDAR PATEL UNIVERSITY, MANDI (H.P.)
8. Any tender received after the due date and time will not be considered.
9. Taxes/Charges will be applicable as per Government rules/norms.
10. The payment will be made after successful delivery of goods.

Read & Accepted

Signature of Tenderer with seal

Annexure – B

UNDERTAKING

I/we.....

.....(Name of Contractor/Partner/Sole Proprietor (strike out word not applicable) of (Firm).....do hereby declare and solemnly affirm to the fact that the individual Firm/companies are not black listed by the Union or State Govt. or any other partner or Shareholders.

It is also certified that the firm has not been black listed by any Authorities.

Deponent

Seal with Address

I/we do hereby solemnly declare that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed.

Deponent

Seal with Address

Financial Bid

Sr. No.	Name of Sports Articles	Sports Materials Specification	Rate per unit exclusive of tax(in ₹)
1.	Medal with Ribbon	Available in gold, silver and bronze colours. Red, white and blue striped ribbon, Medal size: 63mm, Printable size Front 36 mm & Back 35mm	
2.	Trophy Cup-Gold / Long Metal Cup -Gold Silver Finish(Dual)	Trophy Cup - Gold For Sport Tournaments/ Competitions, (1) Height -26” (2) Height-24” (3) Height- 22” with ABS fiber base /Wooden base. Or Long Metal cup- Gold Silver Finish(Dual) (1) Height-28” (2) Height-25” (3) Height- 22.5” with ABS fiber base/ Wooden Base Note: - Rates should be quoted separately for ABS fiber base and wooden base of Trophies as well as Long metal cups.	

- **GST extra as per applicable**

Signature of Tenderer with seal